

**TOWN OF WILLINGTON
SCHOOL BUILDING COMMITTEE**

Regular Meeting Minutes
Hybrid; TOB, Common Room & Virtual Meeting

November 6th, 2023
6:06 PM

**Minutes are not official until approved at the next regular meeting*

Member	Position	Present in Person	Present via Zoom	Absent
Phil Stevens	Superintendent of Schools		X	
Mike Makuch	Board of Selectmen Representative (Chairman)		X	
James Marshall	Board of Finance Representative		X	
Christopher Tillona	Board of Education Staff			X
Ann Grosjean	Board of Education Member		X	
Katherine Viveiros	Construction Industry Experience		X	
Peter Latincsics	Member at large		X	
Justin Niderno	Member at large			X
Briana Ross	Member at large		X	
Ralph Tulis	Member at large (Vice Chairman)		X	
Erika Wiccenski	Member ExOfficio (non-voting)			X

CALL TO ORDER

Chairperson Makuch called the meeting to order at 6:06 PM.

PRESENT TO SPEAK

There was no one present to speak

CHAIRPERSON REPORT

Chairman Makuch stated that the meeting was intended to finish a final report to submit to the Board of Education and Board of Selectmen and give them a couple weeks to go over it. He also discussed the financial report saying that \$67,000 remains in the town's general fund. He stated that when they are sure that they are done with their business they can tell the Board of Selectmen that the money is no longer needed by the SBC.

COMMUNICATIONS

A. Grosjean mentioned that they should put the final report in the Willington Wire when it is reviewed by the Board of Selectmen and Board of Education.

TOWN OF WILLINGTON SBC

OLD BUSINESS

a. SBC Final Report

Chairman Makuch said that the final report did not need approval from the Board of Selectmen and Board of Education, however if there was anything that they suggested to add, then they could call another meeting.

R. Tulis suggested two wording changes, one on page 17 under land. He also noted that they should add a note that the committee should be disbanded because the charge was filled.

J. Marshall said that he did not believe adding the note about the committee being disbanded because it was not part of the report.

Chairman Makuch said he would send a note that they believe that their work was done, however it was not in the report.

Chairman Makuch moved that they send the final report to the Board of Selectmen and Board of Education, and then issue it in two weeks if there are no critical corrections.

J. Marshall seconded the motion.

K. Viveiro asked if they captured the work that was done in the environmental studies.

J. Marshall stated it was included in the information gathered by the School Building Committee as reference on page 4.

Member	Vote
Mike Makuch	Y
James Marshall	Y
Katherine Viveiro	Y
Ann Grosjean	Y
Peter Latincsics	Y
Briana Ross	Y
Ralph Tulis	Y

Vote: 7 YES 0 NO

Motion carried.

Chairman Makuch left the meeting at this time for the Board of Selectmen meeting.

NEW BUSINESS

a. Final Financial Report

TOWN OF WILLINGTON SBC

R. Tulis reiterated that there was \$67,000 that they would be freeing up to the town and that they don't expect any changes.

J. Marshall moved to approve the final financial report.

A. Grosjean seconded the motion.

K. Viveriro said that the report was dated 11.1 and that it was five days later, she suggested getting the latest report from the town when it is sent over.

Member	Vote
James Marshall	Y
Katherine Viveiro	Y
Ann Grosjean	Y
Peter Latincsics	Y
Briana Ross	Y
Ralph Tulis	Y

Vote: 6 YES 0 NO

Motion carried.

b. Approval of Meeting Minutes

i. March 15, 2023

ii. April 5, 2023

iii. April 19, 2023

iv. June 21, 2023

v. August 16, 2023

vi. September 20, 2023

J. Marshall said he saw some miscellaneous spelling issues if people wanted to discuss that issue.

R. Tulis said he was not ready to dive into that.

J. Marshall said that it can wait.

A. Grosjean suggested taking a couple minutes to go through the minutes so they could be approved tonight since there may not be another meeting.

R. Tulis asked if anyone was ready to vote on the minutes.

B. Ross said she believed that they had too.

R. Tulis said that or they have to have a special meeting to do so.

TOWN OF WILLINGTON SBC

A. Grosjean said that the only other thing that they would meet for is to check for feedback from the Board of Selectmen and Education about the report.

P. Stevens said that minutes should not be reviewed in a meeting, that they should be reviewed and voted on in a meeting in the future.

It was decided that the minutes would be voted on at a later time.

ADJOURNMENT

Motion by A. Grosjean to ADJOURN meeting.

Seconded by K. Viveiro

All in favor, motion carried unanimously.

Meeting adjourned at 6:40 PM.

TOWN OF WILLINGTON, CT
Received for record November 20, 2013
At 1:35 pm Kevin
CUTL