

Town of Willington

American Rescue Plan Act (ARPA) Commission

40 Old Farms Road
Willington, CT 06279

Regular Meeting Minutes

September 18, 2023

1. Call to Order

E. Wiecewski called the meeting to order at 1:32pm. She indicated that the Commission was lacking a quorum and that the agenda was not posted to provide the required meeting notice so no action would be taken during the meeting.

2. Members Present:

D. Latincsics R.Campbell
E.Wiecewski S.Fisher
T.Sposato C.Mailhos (1:45pm)
M.D'Amato

3. Approval of Minutes: June 26, 2023

Due to lack of quorum, no action was taken.

4. UPDATES ON PREVIOUSLY FUNDED REQUESTS

a. ARPA-5:SCBA Air Packs (WHFD)

Project is ready to be closed, return just over \$23,000.

b. ARPA-6:Generators for DPW (DPW)

Project is complete, return \$21,000.

c. ARPA-13: Devices for Town Staff and Senior Center (BOS)

Project is ready to be closed. First Selectman's office is working on final POs now.

d. ARPA-14: BRIG Program (EDC)

Project is complete, EDC to provide report in December.

e. ARPA-10: TOB Meeting Room Equipment (BOS)

Project is still in progress. Lowel-level meeting room has been completed.

f. ARPA-15: Senior Center Coordinator (WHS)

Position has been filled, funds should cover the position through the end of this fiscal year

g. ARPA-16: Radios for FD Use (WHFD & WFD1)

All have been delivered and paid for. Plan to return approximately \$300

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- h. ARPA-17/18: Walking Track Improvements at RRAC (WPRC)**
Waiting for information Engineer regarding the updated scope and proposal.
- i. ARPA-20: WHFD Furnace Replacement (WHFD)**
Project is ready to be closed.
- j. ARPA-21: Fuel Bank and HH Heating Expenses (WHS)**
Beginning to take applications for upcoming winter season. Will use Federal funds first, then State, then local.
- k. ARPA-23: Summer Camp Supplement (WHS)**
One more revenue infusion for next year, then it will be completed.
- l. ARPA -26: Forestry Plan for Mason Tract (WCC)**
Project closed on 6/26/23
- m. ARPA-27: Building Materials for Park Structure Maintenance (WCC)**
No update
- n. ARPA-29: ARPA Commission Public Hearing Expenses (ARPA)**
Total of \$789 expended in FY 22/23
- o. ARPA-31: Historical Society Archival Storage (WHS)**
No Update
- p. ARPA-32: Retention Bonuses for Town Employees (BOS)**
Project completed. To return just over \$4,000
- q. ARPA-33: Flags, Grave Markers and Monument Repair (WVF)**
Invoices show it was overspent. Invoices are being reviewed now to confirm. Once this has been verified, it will be ready to close.
- r. ARPA-39A: Repair of Library Building Structure (WPL)**
No update. Still obtaining quotes.
- s. ARPA-41: Stove for Senior Center (SC)**
Stove has been paid for. They'd like to order equipment that will work with the stove, would like to know if that would be covered as part of the project.
- t. ARPA-43: Recess Equipment (BOE)**
Project still in progress, not ready to be closed.

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u. ARPA-44: Extended Learning Opportunities (BOE)

No Update

v. ARPA-45: EDC Strategic Plan (EDC)

Submissions have been received and are being reviewed and EDC will determine next steps with interviews etc.

w. ARPA-46: E-Code 360 (Land Use/Town Clerk)

Contract has been signed, Ordinances and Regulations have been provided to vendor to being review process. Project will not be ready to be closed until project is complete.

x. ARPA-47: Facilities Study

Currently on hold and not moving forward based upon the SBC's new direction. BOE is moving forward with a study for their buildings. Will wait to see what those studies show.

5. Projects to CLOSE at next meeting

No Action Taken

6. Review Funding Request Submissions

No Action Taken

7. Present to Speak

None

8. Adjourn

The meeting was adjourned at 2:07pm

Respectfully Submitted,

Michael D'Amato
Recording Secretary