

Town of Willington

American Rescue Plan Act (ARPA) Commission
40 Old Farms Road
Willington, CT 06279

Meeting Minutes
Via Zoom OR Town Office Building

January 8, 2024 1:30PM

1. Call Meeting to Order

C.Mailhos called the meeting to order at 1:35pm

2. Roll Call

P. Tanaka (until 1:47pm)

T.Sposato

C.Mailhos

K.Cote

S.Fisher

M.D'Amato

S.Cobb

D.Latinscics

R.Campbell

3. Approval Of Minutes:

a. September 18, 2023

b. October 2, 2023

Approval of minutes was tabled until the next meeting.

4. History of ARPA Commission

C.Mailhos gave a brief overview of the Commission's charge and history to date for new members including an overview of the Ordinance adopted by the Town to establish the Commission.

5. Projects to CLOSE

C.Mailhos made a motion to close ARPA-33, with no funds to be returned to Fund 19. Second by R.Campbell.

All in Favor. Motion Passed Unanimously.

C.Mailhos made a motion to add "and accessories" to the project description for ARPA-41. Second by T.Sposato

All in Favor. Motion Passed Unanimously.

6. Updates on PREVIOUSLY FUNDED and OPEN requests

a. ARPA-10 - TOB Meeting Room Equipment - Mics & speakers (BOS) / Approved at Town Meeting on 8/3/21 for \$28,500.

Project In Progress

- b. ARPA-15 - Senior Center Coordinator Position (WHS) / \$34,379 was appropriated for this. The remaining 11,896.15 will be depleted in FY23-24.**

Project In Progress- Funds will run out in FY 2024

- c. ARPA-17/18 - Walking track improvements at RRAC (Drainage & lights) (WPRC) - \$220,000 / Approved at 8/1/22 meeting.**

S.Fisher gave an update to the Commission and indicated that the final plans are scheduled to be completed by the end of January. The project will then go out to bid with construction planned for late 2024.

- d. ARPA-21 - Fuel Bank and HH Heating (WHS) - \$25,000 was originally approved for this purpose. An additional \$10,000 was approved for the winter of 23/24.**

Project In Progress

- e. ARPA-23 - Summer Camp Supplement (WHS & WPRC) Approved on 5/22 for \$36,238. The remaining \$14,442.31 will be depleted in FY23-24.**

Project In Progress- Funds will run out in FY 2024

- f. ARPA-27 - Building materials for park structure maintenance (WCC) / Approved on 5/24/22 for \$3,500. These funds may take several years to spend.**

Project In Progress

- g. ARPA-29 - ARPA Commission Public Hearing Expenses (ARPA) (prior ARPA-28) / Approved on 5/24/22 for \$2,000. To date \$1,019.71 has been spent to hold 4 Public Hearings. \$980.29 remains to be used for future Public Hearings, if necessary.**

No Additional Expenditures currently

- h. ARPA-30 - Call for Service at Button Hill (WHA) Approved on 8/1/22 for \$53,000.**

D.Berg provided an update to the Commission. The bid that was received was more than the amount that was awarded. The Housing Authority will be speaking to another vendor to determine what the project would cost would be but would request that ARPA consider increasing the project allocation by \$10,000. The Board agreed to review an updated quote/bid at a subsequent meeting.

- i. ARPA-31 - Historical Society Archival Storage (WHS) - \$15,000 / Approved at 8/1/22 meeting.**

Project In Progress

- j. **ARPA-33 - Flags, Grave Markers and Monument Repair (WVF) - \$6,500 / Approved at 9/19/22 meeting. \$3,418.49 spent to date with invoices pending for full amount.**

Project Closed

- k. **ARPA-39A – Repair of Library Building Structure – Retaining Wall (WPL) \$13,000 / Approved at 1/23/23 meeting. Work was expected to be done in Spring of 2023.**

C.Mailhos indicated that she'd been told that the project is planned to move forward in the Spring with warmer weather.

- l. **ARPA-41 – Stove for Senior Center (SC) \$6,000 / Approved at 1/23/23 meeting.**

See update above under Agenda Item #5

- m. **ARPA-43 – Recess Equipment (BOE) \$6,000 / Approved at 1/23/23 meeting. \$549.16 spent to date.**

Project In Progress. \$3,500 of \$6,000 has been spent to date.

- n. **ARPA-44 – Extended Learning Opportunities (BOE) \$20,000 / Approved at 1/23/23 meeting. \$6,670.00 spent to date.**

Project In Progress

- o. **ARPA-45 – Economic Development Strategic Plan (EDC) \$40,000 / Approved at 2/6/23 meeting. EDC working on finding a vendor.**

M.D'Amato indicated that bids had been solicited for the project and the chosen bid was awarded by the Board of Selectmen in January. The project will be kicking off officially later this month.

- p. **ARPA-46 – E-Code 360 (EDC & Town Clerk) \$10,000 / Approved at 1/23/23 meeting.**

M.D'Amato indicated that all of the code documents had been transmitted to General Code and an initial invoice of \$995 was paid.

- q. **ARPA-47 - Facilities Study (BOS) - \$50,000. / Approved at 3/6/23 meeting. BOS is working on finding a vendor.**

No Additional Updates

7. Future of ARPA Commission

C.Mailhos made a motion to set the meeting calendar as the second Monday of every month beginning in February. Second by T.Sposato.

All in Favor. Motion Passed Unanimously.
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8. Present to Speak

D.Berg addressed the Commission to clarify the status of the Commission accepting new requests.

9. Adjourn

C.Mailhos adjourned the meeting at 2:36pm

Respectfully submitted,

Michael D'Amato
Secretary

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